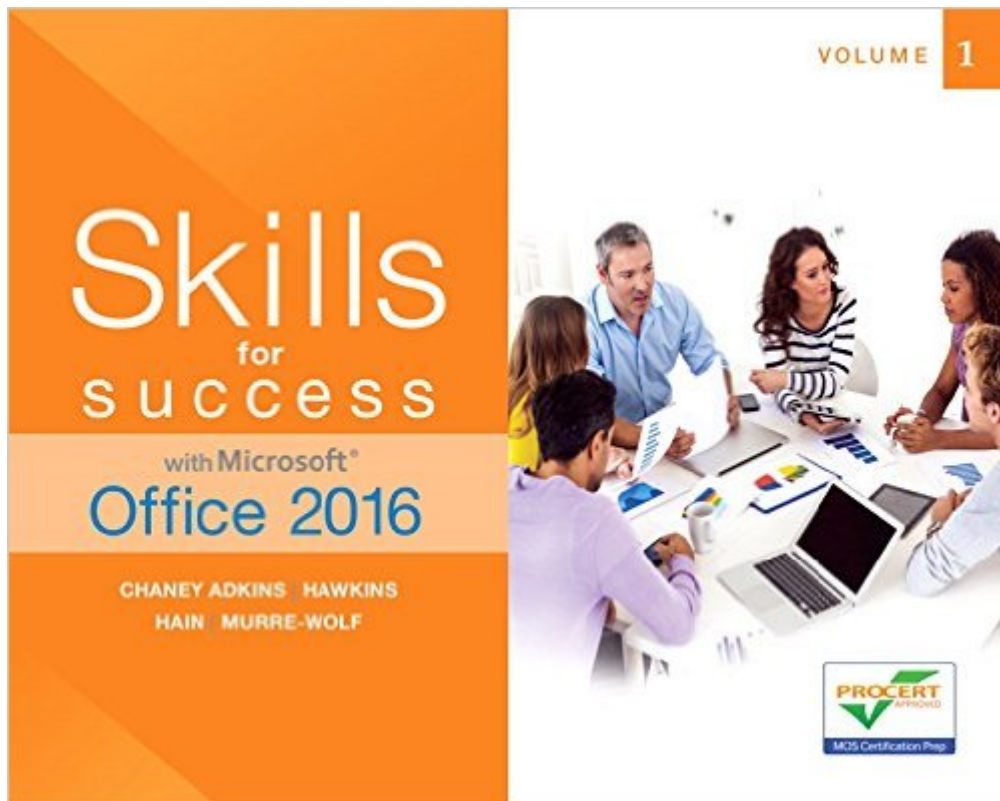


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# Skills For Success With Microsoft Office 2016 Volume 1 (Skills For Success For Office 2016 Series)



## Synopsis

Designed for a new generation of learners Skills for Success teaches students the way they prefer to learn software—instead of reading big blocks of text, they’d rather see and do. Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are using—desktop or tablet—or their current skill level, students will learn what they need to get started quickly. ⌘ Note: You are purchasing a standalone product; MyMathLab does not come packaged with this content. Students, if interested in purchasing this title with MyMathLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. ⌘

## Book Information

Series: Skills for Success for Office 2016 Series

Spiral-bound: 928 pages

Publisher: Pearson; 1 edition (February 3, 2016)

Language: English

ISBN-10: 0134320786

ISBN-13: 978-0134320786

Product Dimensions: 8.5 x 1.2 x 9.7 inches

Shipping Weight: 1.1 pounds (View shipping rates and policies)

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